

Instruction to your Bank or
Building Society to pay by Direct Debit

**Hayes Fuels**
...for the future



Originator's Identification No.

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For Hayes Fuels Official Use Only use only
This is not part of the instruction to your bank or building society

To The Manager Bank/Building Society

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Reference Number

Instruction to your Bank or Building Society

Please pay **Hayes Fuels** Direct Debits from the account detailed in This instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with **Hayes Fuels** and, if so, details will be passed electronically to my Bank or Building Society.

Signature(s) _____

Date _____

Banks and Building Societies may not accept Direct Debit Instructions for some type of account

THE DIRECT DEBIT GUARANTEE

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank/Building society.
- If the amounts to be paid or the payment dates change **HAYES FUELS** will notify you 7 working days in advance of your account being debited or as otherwise agreed.
- If an Error is made by **HAYES FUELS** or your Bank/ Building Society, there will be a full and immediate refund from your branch of the amount paid
- You can cancel a Direct Debit at any time by writing to your Bank Building Society. Please also send a copy of your letter to us.

